



A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF NORCROSS, GEORGIA, WAS HELD ON FRIDAY JUNE 18, 2021

The Commissioners of the Housing Authority of the City of Norcross, Georgia, met for a Regular meeting via videoconference at 10:30 a.m. on Friday, September 10, 2021.

The meeting was called to order at 10:30 a.m. by the Chairman. Those present and absent were recorded as follows:

<u>Present:</u> Gail Newton	<u>Staff:</u> Beth Brown
Pam Hopper	Toni Douglas
Don Osborne	
Melissa Leedy	
Ranae Heaven	

There being a quorum present, Ms. Gail Newton called the meeting to order at 10:30 a.m.

MINUTES

Minutes from the last meeting on June 18, 2021 were presented for approval. On Motion made by P. Hopper and seconded by R. Heaven, the minutes were approved.

Ayes: G, Newton, P. Hopper, M. Leedy, R. Heaven
Nays: None

FINANCIAL REPORT

Beth Brown reviewed the financial report with the Board. There was a discussion as to why the accrual figures were presented in negative terms. A motion was made by P. Hopper to approve the financials pending further clarification regarding the accrual figures. The motion was seconded by R. Heaven

Ayes: G, Newton, P. Hopper, M. Leedy, R. Heaven
Nays: None

SECRETARY REPORT

Beth Brown informed the Board that NHA was 100% occupied.

Beth Brown informed the Board that GHA staff had been on regularly to oversee operations and improve efficiencies. She reported that Mae did a great job filling in for Toni while she was on maternity leave.

Beth Brown informed the board that there were several complaints about the lack of parking. We are working with residents to be respectful of their neighbors.

The Development RFQ was sent out on September 3rd.

Beth Brown informed the Board that she was going to meet with the head of the Norcross Development Authority to see how the two agencies could work together.

We are working towards the end of year close out.

PROPERTY MANAGER REPORT

Toni Belle gave a management update.

NEW BUSINESS

Beth Brown proposed that we move all funds to Ameris Bank. On motion made by P. Hopper and seconded by R. Heaven this was approved unanimously.

Ayes: G, Newton, P. Hopper, M. Leedy, R. Heaven, D. Osborne

Nays: None

Beth Brown presented the FY22 Budget and the FY21 Budget Revision. On motion made by P. Hopper and seconded by R. Heaven this was approved unanimously.

Ayes: G, Newton, P. Hopper, M. Leedy, R. Heaven, D. Osborne

Nays: None

Beth Brown presented the schedule for FY22 Board Meetings, keeping them the same as FY21. On motion made by D. Osborne and seconded by P. Hopper this was approved unanimously.

Ayes: G, Newton, P. Hopper, M. Leedy, R. Heaven, D. Osborne

Nays: None

Beth Brown presented the Tenant Accounts Receivable listing for Board approval. On motion made by R. Heaven and seconded by P. Hopper this was approved unanimously.

Ayes: G, Newton, P. Hopper, M. Leedy, R. Heaven, D. Osborne

Nays: None

There being no further business, on Motion made by P. Hopper and seconded by D. Osborne, the meeting was adjourned.

SEAL

ATTEST:

Secretary to the Board
Beth Brown, Executive Director

