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**A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF NORCROSS, GEORGIA, WAS HELD ON FRIDAY JUNE 18, 2021**

The Commissioners of the Housing Authority of the City of Norcross, Georgia, met for a Regular meeting via videoconference at 10:30 a.m. on Friday, June 18, 2021.

The meeting was called to order at 10:30 a.m. by the Chairman. Those present and absent were recorded as follows:

**Present:** Gail Newton **Staff:** Beth Brown

 Pam Hopper Marilyn Thurman

Don Osborne Toni Douglas

 Melissa Leedy

 Ranae Heaven

There being a quorum present, Ms. Gail Newton called the meeting to order at 10:30 a.m.

G. Newton, Board Chair introduced the new Board Member, Ms. Ranae Heaven. Ms. Heaven is a long time resident of Gwinnett County and the Cit of Norcross and she is a CPA. Ms. Heaven requested that she receive past two years of audits and last year’s financial reports.

**MINUTES**

Minutes from the last meeting on March 19, 2021 were presented for approval. On Motion made by P. Hopper and seconded by D. Osborne, the minutes were approved.

Ayes: G, Newton, P. Hopper, D. Osborne, M. Leedy

Nays: None

**FINANCIAL REPORT**

Beth Brown reviewed the financial report with the Board. It was also explained that NHA needed to spread their funds between two separate banks to ensure they were properly insured since the balance exceed $200,000. The Board selected Ameris Bank as the secondary financial institution. The financials and banking institution were approved on motion made by P. Hopper and seconded by D. Osborne.

Ayes: G, Newton, P. Hopper, D. Osborne, M. Leedy, R. Heaven

Nays: None

**SECRETARY REPORT**

Beth Brown informed the Board that the we will achieve 100% occupancy by June 30, 2021 and all annual recertifications are current.

Beth Brown informed the Board that GHA staff had been on regularly to oversee operations and improve efficiencies as well as prepare for Toni’s maternity leave. She also informed the Board that Toni was doing an excellent job.

The 2020 audit was completed and submitted to HUD with no findings, however HUD had an issue with the funds in the Wachovia account not being properly insured.

Beth Brown presented information to the Board on Mr. Scott Spivey who will serve as the attorney for NHA during its redevelopment. She also asked for Board approval to issue the RFQ. Approval was granted unanimously by the Board.

**NEW BUSINESS**

None

**POPERTY MANAGER REPORT**

Toni Belle gave a management update and stated that she was attempting to renew the vehicle TAG and was having difficulty because Ms. Mabe was on the title. The Board voted unanimously to give Ms. Gail Newton to transact business on behalf of NHA as it relates to the Truck title.

There being no further business, on Motion made by P. Hopper and seconded by D. Osborne, the meeting was adjourned.

SEAL ATTEST:

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 Secretary to the Board

Beth Brown, Executive Director