The Commissioners of the Housing Authority of the City of Norcross, Georgia, met for a Regular meeting Friday, August 18, 2023, at 10:30 at 19 Garner Street, Norcross, GA

The meeting was called to order at 10:30 a.m. by the Chairman. Those present and absent were recorded as follows:

**Present:** Gail Newton **Staff:** Beth Brown

 Pam Hopper

Melissa Leedy

 Don Osborne

 Ranae Heaven

 Barbara Bevels

**Absent:**

There being a quorum present, Mrs. Gail Newton called the meeting to order at 10:30 a.m.

**MINUTES**

Minutes from the last meeting on July 7, 2023 were presented for approval. On Motion made by B. Bevels and seconded by P. Hopper, the minutes were approved.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

**FINANCIAL REPORT**

June financials were presented. The financials were accepted on motion by M. Leedy; seconded by R. Heaven.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

**SECRETARY’S REPORT**

* HUD has given us verbal notice that the demolition/disposition application passed their threshold criteria. We expect to have the written approval within the next few weeks.

Next Steps:

* After award letter is received, issue a 90 day notice to residents.
* Submit the Tenant Protection Voucher application to HUD.
* Begin Relocation
* Move office – old files into storage, active files into Roswell.
* Close on financing – September 30, 2023
* David was injured working at the Roswell Housing Authority and is on limited duty. Ali continues to be on limited duty.
* Toni was successful in the eviction of a resident who had not had power or water on in her unit for over three months. This violates her lease.
* Transferring residents from Garner/Reeves to Hunter and Autrey as units become available.
* Working on the 2024 budget.
* Working with the Walton Team on the financing of phase 1, expecting to close in late September with construction to begin after residents are relocated.

**NEW BUSINESS**

On motion by P. Hopper and seconded by D. Osborne, the Board voted unanimously to approve fiscal year 2023 write offs in the amount of $881.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

On motion by R. Heaven and seconded by P. Hopper, the Board approved the FY24 meeting schedule.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

On motion by R. Heaven and seconded by P. Hopper the Board unanimously approved Resolution 2023-5 authorizing Beth Brown to execute documents related to the real estate transaction for Walton Crossing Phase 1.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

There being no further business, on Motion made by D. Osborne and seconded by R. Heaven, the meeting was adjourned.

SEAL ATTEST:

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 Secretary to the Board

Beth Brown, Executive Director